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**Meier Architecture • Engineering**  
Job Description

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**Full-Time, Exempt Position**

**Title: Civil Engineer**

**Basic Responsibilities:** Support engineer, executing on directions and planning of others. Conducts work requiring judgment regarding the independent evaluation, selection, adoption of standard techniques, procedures, and criteria.

**Organizational Relationship:** Reports to the Civil Group Manager.

**Essential Functions:** To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- Coordinates small, discipline specific tasks and projects.
- Must have experience in AutoCAD and Civil3D.
- Assist in public and private, sustainable projects; Assist with grading, hydraulics, hydrology, water, sewer, storm drain and street design.
- May perform as an assistant and consultant for a technical specialty, a type of facility or equipment, or a program function.
- May coordinate, and/or review the work of other professionals who assist in specific assignments.
- May act as billing group lead on moderately complex engineering tasks where coordination with other disciplines is needed.
- Demonstrated ability to work in a team environment.
- Strong focus on quality and attention to detail.

**Skill, Knowledge, Education and Experience:**

- Bachelor of Science degree in Civil Engineering.
- Licensed Professional Engineer.
- May be a member of a professional or technical society.
- Candidate must have good oral and written communication skills.
- Work successfully in a customer focused, project-oriented environment.
- 5+ years' experience.